



WELCOME TO THE



LIBRARY OF VIRGINIA

Library Development & Networking Director Position Available – Open Until Filled



Panoramic building photograph © Thomas R. Schiff



The Library was founded in 1823 to preserve and provide access to Virginia's incomparable manuscript and printed holdings, 123 million and 3 million respectively. Our collection, which has grown steadily through the years, is the most comprehensive resource in the world for the study of Virginia history, culture, and government.

As the Commonwealth's library and archives, the Library of Virginia is a trusted educational institution. We acquire, preserve, and promote access to unique collections of Virginia's history and culture and advance the development of library and records management services statewide.

Director of Library Development & Networking | Richmond, Virginia

RICHMOND, VIRGINIA

Richmond, the capital of Virginia, is one of the most beautiful historic towns in the South. Richmond is an urban city with a small-town feel.

There are plenty of things to do in Richmond. Not only is it home to the Library of Virginia, but also the Virginia Museum of Fine Arts, the Virginia State Capitol, Lewis Ginter Botanical Garden, the Virginia Historical Society, the Virginia Holocaust Museum, Maymont, the Edgar Allan Poe Museum, the American Civil War Museum, Kings Dominion, the beautiful James River, and more.

In addition to these attractions, the Richmond region was selected by *National Geographic Traveler* as the number 5 spot in a 2016 list of the ten top worldwide food destinations and is home to a growing craft brewery scene.

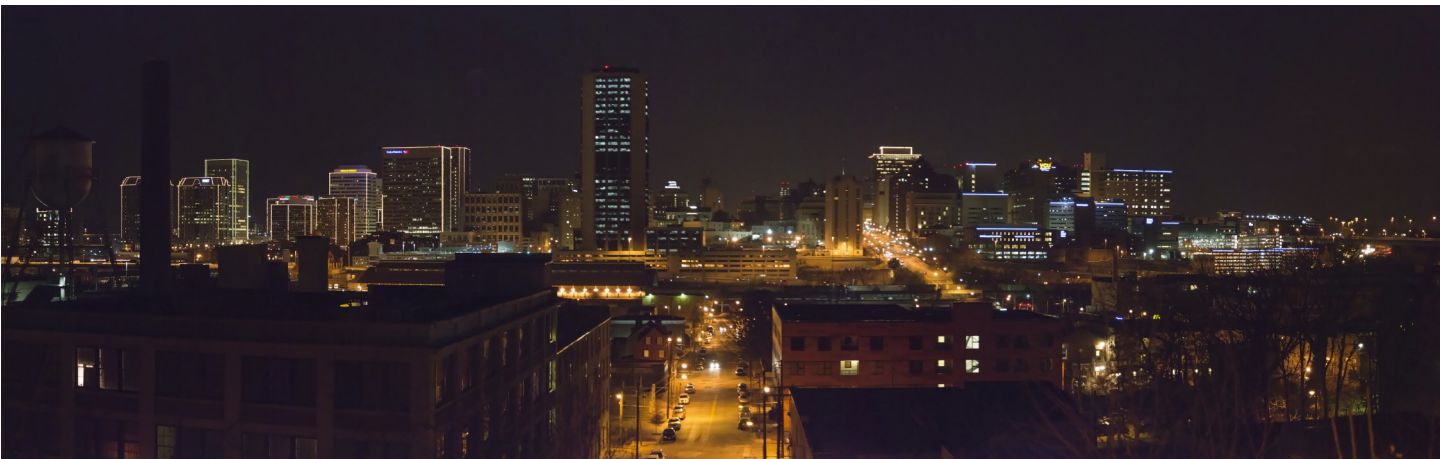
<http://www.nationalgeographic.com/travel>



Virginia Capitol Building



Downtown Richmond and James River



COMMONWEALTH OF VIRGINIA STATE GOVERNMENT

The government of Virginia is divided into three main branches, the executive, legislative, and judiciary branches. Within those branches there are over 100 state agencies and offices, each with their own area of responsibility and ready to serve the residents of the commonwealth.

ABOUT THE LIBRARY OF VIRGINIA, A STATE GOVERNMENT AGENCY

The Library of Virginia, an Executive Branch Agency, falls under the authority of the Secretary of Education. The Library was created by the General Assembly in 1823 to organize, care for, and manage the state's growing collection of books and official records — many of which date back to the early colonial period. The Library occupied rooms on the third floor of the Capitol in Richmond until 1895, when Virginia erected a new Library and office building on the eastern side of Capitol Square. Outgrowing this location, the Library in 1940 moved to a handsome, new art-deco building on Capitol Street, adjacent to City Hall and the Executive Mansion. In 1997, the Library opened to the public at 800 East Broad Street, its fourth home since its founding.

The Library houses the most comprehensive collection of materials on Virginia government, history, and culture available anywhere. The collections illustrate the rich and varied past of the commonwealth, documenting the lives of Virginians known to all, as well as those of ordinary citizens whose accomplishments are the foundation of our heritage. The Library's printed, manuscript, map, and photographic collections attract researchers from across the country and the world, while the Library's websites provide collection-based content and access to our digital collections to those at great distances who are not able to travel to Richmond. In addition to managing and preserving its collections, the Library supplies research and reference assistance to state officials; provides consulting services to state and local government agencies and to Virginia's public libraries; administers numerous federal, state, and local grant programs; provides educational programs and resources on Virginia history and culture for students and teachers; and offers the public a wide array of exhibitions, lectures, book-signings, and other programs.

In addition to the main Library building, the Library manages the State Records Center in Henrico County, where inactive, nonpermanent records of state agencies and local governments are housed.

VISION

The Library of Virginia inspires learning, ignites imagination, creates possibilities, encourages understanding, and engages Virginia's past to empower its future.

MISSION

As the Commonwealth's library and archives, the Library of Virginia is a trusted educational institution. We acquire, preserve, and promote access to unique collections of Virginia's history and culture and advance the development of library and records management services statewide.



LIBRARY DEVELOPMENT & NETWORKING

The Library Development and Networking Division promotes the development of strong and effective public library service across Virginia as described in §42.1-46 of the Code by providing guidance, assistance, training, advice, and counsel to Virginia's public and other libraries and through its administration of the State Aid to Local Public Libraries program and oversight of federal funding allocated to Virginia through the Library Services and Technology Act.

PURPOSE OF POSITION

The purpose of this position is to administer and oversee the Library of Virginia's programs and services for public and other libraries in the state by ensuring that the division provides timely and accurate consultation to library directors and trustees on library policy and funding issues, continuing education, training, children and youth services, and assistance in planning and implementing new library technologies. The individual selected for this position is responsible for oversight of state and federal funding for public libraries and serves as a member of the Library's Executive Management Team.

THE IDEAL CANDIDATE

The next Library Development and Networking Director for the Library of Virginia will continue the legacy of outstanding leadership and management. The ideal candidate will be a strategic partner with the Library's senior management in order to take both the Division and the Library to the next level. The individual will be creative, confident, bold, tenacious, positive, and proactive. It will be important that the Director be someone who knows how to connect libraries to the community and garner civic and community support.

Desirable qualities of the selected candidate include the ability to make timely and difficult decisions and operate with integrity and honesty without exception, as well as the ability to remain humble and willingly admit mistakes.

A sense of humor will be a plus! The Library is looking for a Division Director who can continue to move the Division forward by always looking for the best and most efficient ways to accomplish the Division's mission. He/she should also have a sense of urgency to achieve near-term goals while simultaneously laying the groundwork for the Division's long-term success.

The Library Development and Networking Director must have outstanding communication skills, be adept at listening, and be approachable and easy to talk to. The ideal candidate will be someone who can lead staff through challenges by effectively communicating the vision of the Library and then allow the employees to utilize their expertise to navigate the changes. He/she will set expectations for the staff, effectively communicate those expectations, and then step back and monitor progress. Accountability and customer service will be an important focus for the new Director.

The Library fosters an open, team-oriented environment and is looking for a candidate who will support our core values and competencies: collaboration, teamwork, building trust, and supporting the Library's Vision and Mission.



Reading Room

MINIMUM QUALIFICATIONS

- Comprehensive knowledge of public library management and the evolving role of libraries in the 21st century;
- Considerable knowledge of trends in library services and of techniques of planning, implementing, and evaluating library programs;
- Familiarity with the federal LSTA program and of state and federal library data collection practices;
- Demonstrated ability to conduct research; to communicate effectively in writing, conversation, and formal presentations; and to motivate and direct the work of professional staff;
- Strong behavioral competencies in the areas of leadership, customer service, planning, collaboration, teamwork, and personal and organizational awareness; and,
- Progressively responsible professional library experience.

PREFERRED QUALIFICATIONS

- Graduation from an ALA-accredited university with a master's degree in Library Science; and,
- Public library experience.

APPLICATION INSTRUCTIONS

To apply, candidates must submit a completed Virginia state employment application online at <https://virginiajobs.peopleadmin.com> for position #00146. This position is open until filled. Questions should be directed to the Office of Human Resources at (804) 692-3586 or nancy.epperly@lva.virginia.gov.

INTERNAL CANDIDATES

While there may be internal candidates, the Library of Virginia is committed to a fair recruitment process and to treating everyone equally.

COMPENSATION AND BENEFITS

The salary is budgeted up to \$100,000 depending on the selected candidate's experience and qualifications. The Library of Virginia offers a strong benefits package complete with 12 paid holidays, annual leave, family and personal leave, paid sick leave, short- and long-term disability, retirement, deferred compensation, flexible work schedule, and much more.

RELOCATION ASSISTANCE

Moving and relocation expenses are handled on a reimbursement basis only and may or may not include all expenses. Authorization for reimbursement of expenses for moving and relocating a new employee will be made by agency management based on established Commonwealth of Virginia policy.

No expenses can be reimbursed to or paid on behalf of a new employee until after the new employee has signed an Employment Tenure Agreement. All expenses for travel involved in relocating are subject to this agency's travel regulations and restrictions.

Reimbursement for expenses involved with relocation for employment is income to the employee per the Internal Revenue Service. Most of these expenses are also subject to payroll tax withholding.

OTHER IMPORTANT INFORMATION

Selected candidate must pass a criminal background check and complete the Statement of Economic Interest for the Commonwealth of Virginia. This is a partially restricted position based on available funding through non-general fund revenue.

The Library of Virginia is an Equal Opportunity Employer and encourages women, minorities, and veterans to apply. The Library of Virginia will provide, if requested, reasonable accommodations to applicants in order to provide access to the application and/or interview process. An EEO/AA/ADA Employer

ADDITIONAL INFORMATION

For additional information about the Commonwealth of Virginia, visit:

<https://www.virginia.org/Welcome>

<https://governor.virginia.gov/>

<https://www.virginia.gov>

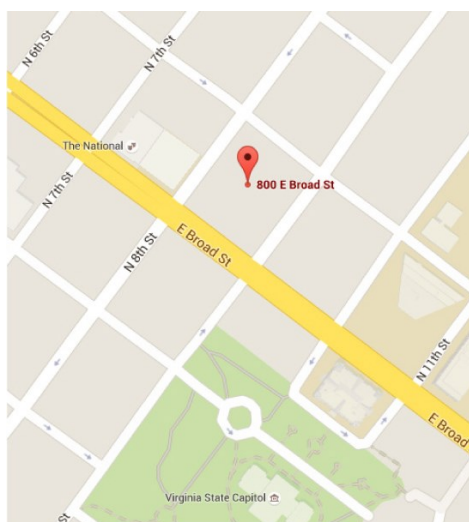
<http://vaperforms.virginia.gov/index.php>

For additional information about Richmond, Virginia, visit:

<https://www.visitrichmondva.com/>



For additional information about the Library visit: www.lva.virginia.gov



Our Location

800 E. Broad St.
Richmond, VA 23219

